

# JAMES T. HUTCHISON HIGH SCHOOL

3750 Geist Road  
Fairbanks, AK 99709  
(907) 479-2261

## PRE-ARRANGED ABSENCE

Name of Student: \_\_\_\_\_

Reason for Absence: \_\_\_\_\_

Dates of Absence: \_\_\_\_\_

VERIFIED BY PARENT/GUARDIAN:

\_\_\_\_\_

**TO THE INSTRUCTOR:** \*Permission for this privilege should only be granted when the student is achieving and has assured you that all assignments and required make-up work for this absence will be completed to your satisfaction.

<u>Period/Subject</u>	<u>Academic Grade</u>	<u>Permission* Yes or No</u>	<u>Instructor's Signature</u>
1. _____			
2. _____			
3. _____			
4. _____			
5. _____			
6. _____			

Remarks: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**THIS FORM MUST BE COMPLETED AND TURNED INTO THE ATTENDANCE OFFICE PRIOR TO THE ACTIVITY OR ABSENCE FROM SCHOOL.**